**Group #:**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Evaluator Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Part 1: Peer & Self Evaluation Form:**

Complete table for each group member and yourself. Score yourself, and your team members out of 10.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Criteria** | **Score for Team Member (0-10)** | | | | | | |
|  | **Group Member name** | **Group Member name** | **Group Member name** | **Group Member name** | **Group Member name** | **Group Member name** | **Your Name** |
| 1. Attendance and meaningful participation in group meetings |  |  |  |  |  |  |  |
| 1. Fairness and courtesy in activities assignment and ownership |  |  |  |  |  |  |  |
| 1. Quality of deliverables, and on-time delivery of assigned deliverable |  |  |  |  |  |  |  |
| 1. Each individual contributed deliverables, and provided insight |  |  |  |  |  |  |  |
| 1. Professional integrity and etiquette in all dealings with other members |  |  |  |  |  |  |  |

Based on the scoring above, the *Peer Evaluation Factor* will be calculated by the instructor for each student. This factor (0.0 to 1.0) will be calculated by averaging the Score for each student.

Note: The instructor reserves the right to assign an individual grade to a student rather than the group grade based on level of participation and quality of work.

**Part 2: Group Process Reflection Summary**

**1. Rate your group participation using the following rating scale:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Group Participation Criteria** | **1 Never** | **2 - Rarely** | **3 - Sometimes** | **4 -**  **Often** | **5 -**  **Always** |
| a. I shared my ideas and answers with my group |  |  |  |  |  |
| b. I asked questions when I did not understand something |  |  |  |  |  |
| c. I helped others to understand when they had problems |  |  |  |  |  |
| d. I tried to make people feel comfortable working in the  group |  |  |  |  |  |
| e. I stayed on the assigned task |  |  |  |  |  |
| f. I tried to find out why I did not agree with someone else |  |  |  |  |  |

**2. Write brief comments about yourself as a group member.**

|  |
| --- |
| a. In my group, I am **good** at |
| b. Next time I will try to be **better** at |
| c. I feel **my group was** |
| d. Give one specific example of **something you learned from the group** |
| e. Give one specific example of **something the other group members learned from you** |
| f. Suggest **one change** the group could make to improve its performance. |